

Welcome Pack for tenants you will need following documents when you sign up with Key Property Services Ltd for a property to rent as follows

- 1) Photos I'd
- 2) Proof of address
- 3) A copy of passport or card
- 4) Latest Bank statements for 3/6 months
- 5) Confirmation of Employment letter plus (payslip if needed)
- 6) Last Landlords reference letter

Welcome pack for Landlord's as follows

- 1) Copy of Photo I'd
- 2) Proof of address
- 3) Bank account details
- 4) A copy of valid Gas and electric safety certificate
- 5) Landlord's valid Insurance certificate
- 6) proof of ownership of the property
- 7) Any other documents if necessary